

1. name The Course	
Administrative Law	
2. Code The Course	
Adl11	
3. the chapter / the year	
annual system/2023–2024	
4. date Preparation this the description	
1/31/2024	
5. Available attendance forms	
Presence actual Is mandatory	
6. Number of study hours (total)/number of units (total)	
90 hours Study	
7. Name of the course administrator (if more than one name is mentioned)	
Name: M.M Ossama slave Generous Dear Al-Waeli Email : <a href="mailto:osama.kareem@alkutcollege.edu.iq">osama.kareem@alkutcollege.edu.iq</a> millimeter sword Ahmed slave the Prophet al atabe <a href="mailto:saif.ahmed@alkutcollege.edu.iq">saif.ahmed@alkutcollege.edu.iq</a>	
8. Course objectives	
<ul style="list-style-type: none"> <li>●Introduction to administrative law and its concepts</li> <li>●Clarifying the administrative organization in Iraq and the powers enjoyed by governorates that are not organized into a region</li> <li>●Knowledge of administrative activity and its elements</li> <li>●Explaining the theories that represent the basis of administrative law, especially the public utility theory</li> <li>●Introduction to the public job, the public employee, and how to assume public jobs</li> <li>●Statement of the disciplinary system in public office</li> <li>●Detailed knowledge of the administrative decision and contract</li> </ul>	<b>Objectives of the study subject</b>
9. Teaching and learning strategies	
<ul style="list-style-type: none"> <li>●The lecture begins with a main question about its topic, after which the lecture is discussed in detail, giving some time for students to discuss and express their opinion, and then we end by answering this main question.</li> <li>●Using realistic examples that enhance the lecture and bring it closer to the student's mind, as well as resorting to legal texts that relate to administrative law topics in some cases, which we find in the constitution and the body of civil, criminal, and commercial law, because one of the characteristics of administrative law is that it is not codified.</li> </ul>	<b>The strategy</b>

- Resorting to the Law on Discipline of State and Public Sector Employees No.14) and Civil Service Law No. (24) regarding the issues of the public job and the public employee
- Sometimes a daily exam is conducted for a period not exceeding (10 minutes) for the topic of the previous lecture to determine whether the student reviewed it or not

10. Course structure					
Evaluation method	Learning method	Name of the unit or topic	Required learning outcomes	hours	the week
Discussion and testing	Interactive theoretical lecture	The nature of administrative law	The concept of administrative law	3	the first
Discussion and testing	Interactive theoretical lecture	General characteristics of administrative law	Explain the characteristics of the law	3	the second
Discussion and testing	Interactive theoretical lecture	Sources of administrative law	Clarifying the legal sources	3	the third
Discussion and testing	Interactive theoretical lecture	The basis of administrative law and the scope of its application	Addressing the legal basis	3	the fourth
Discussion and testing	Interactive theoretical lecture	The relationship of administrative law to other branches of law	Relationship with other laws	3	Fifth
Homework	Measuring students' comprehension	Organization of public administration	What is meant by administrative organization?	3	VI
Discussion and testing	Interactive theoretical lecture	The legal system for legal personality	Clarification of legal personality	3	Seventh
Discussion and testing	Interactive theoretical lecture	Administrative centralization and decentralization	Discussing methods of organization	3	VIII
Daily exam	Interactive theoretical lecture	Administrative organization under a constitution2005	Administrative organization in Iraq	3	Ninth

Homework	Interactive theoretical lecture	Defining administrative control and defining its purposes	Statement of administrative activity	3	The tenth
Homework	Interactive theoretical lecture	Applications of the theory of exceptional circumstances in Iraqi legislation	Theory of exceptional circumstances	3	eleventh
Discussion and testing	Using PowerPoint and data shows	What are public facilities?	Explaining the theory of public utilities	3	twelfth
Daily exam	Brainstorming strategy	Principles governing public utility	Addressing the principles that govern the operation of public facilities	3	Thirteenth
Discussion and testing	Interactive theoretical lecture	Public office and public employee	Clarifying the means of public administration	3	fourteenth
Homework	Interactive theoretical lecture	Assuming public functions	Statement of general functions	3	Fifteenth
Homework	Interactive theoretical lecture	Positive and negative	Understand the duties of a public employee	3	sixteen
Daily exam	Measuring students' comprehension	Vacations of all kinds	Clarifying employee vacations	3	seventeenth
Discussion and testing	Interactive theoretical lecture	Disciplinary offense and criminal offense	Addressing the disciplinary system in public office	3	eighteen
Discussion and testing	Interactive theoretical lecture	Resignation	How to terminate a functional bond	3	nineteenth
Homework	Interactive theoretical lecture	Public funds standard	What is meant by public funds?	3	The twentieth
Daily exam	Brainstorming strategy	Protecting public funds	Clarifying the legal system for public funds	3	Twenty one

Discussion and testing	Interactive theoretical lecture	Physical works and legal works	Standing on the work of public administration	3	twenty – second
Discussion and testing	Interactive theoretical lecture	Jurisdiction, form, reason, location, and purpose	What are the pillars or elements of administrative decision?	3	twenty –third
Discussion and testing	Interactive theoretical lecture	Types of administrative decisions	Explain the types of administrative decisions	3	twenty –fourth
Discussion and testing	Interactive theoretical lecture	Enforcement of the administrative decision	How to implement administrative decisions	3	twenty –fifth
Daily exam	Measuring students' comprehension	Determine the administrative contract	The nature of administrative contracts	3	twenty –sixth
Discussion and testing	Using PowerPoint and data shows	Terms of the administrative contract	Shedding light on the subjective nature of administrative contracts and their conditions	3	twenty – seventh
Discussion and testing	Interactive theoretical lecture	General provisions in implementing administrative contracts	How to implement administrative contracts	3	twenty – eighth
Discussion and testing	Interactive theoretical lecture	Contractor rights and management obligations	Contracted with the administration	3	twenty –ninth
Daily exam	Brainstorming strategy	End of the administrative contract	How to terminate the administrative contract	3	Thirty

## 11. Course evaluation

distribution Class from 100

- Exams Daily Editorial And oral (10 marks)
- Exams Editorial Quarterly (30 degrees)
- Exams Editorial final (60 degrees)

## 12. Learning and teaching resources

Principles and provisions of administrative law by authors (Issam Al-Barzanji, Ali Badir, Yassin Al-Salami)	Required textbooks (methodology, if any)
<ul style="list-style-type: none"> <li>• The mediator in administrative law by the author (Mazen Lilo Radi)</li> <li>• Principles of Administrative Law by the author (Maher Saleh Allawi Al-Jubouri)</li> <li>• Principles of Iraqi Administrative Law by the author (Hamid Mustafa)</li> <li>• Administrative Law by the author (Mohamed Refaat Abdel Wahab)</li> </ul>	Main references (sources)
<ul style="list-style-type: none"> <li>• Law on Discipline of State and Public Sector Employees No.14 of 1991)</li> <li>• Civil Service Law No. (24 of 1960) amended</li> <li>• Provisions of the Iraqi administrative judiciary, represented by the Supreme Administrative Court, the Administrative Judicial Court, and the Employees' Judicial Court</li> </ul>	Recommended supporting books and references (scientific journals, reports....)
View master's theses and doctoral dissertations published on the Internet and find out the latest updates to the laws and decisions issued by the administrative judiciary through the Internet sites. <a href="https://t.me/legal2Messages2Iraq">https://t.me/legal2Messages2Iraq</a> <a href="https://t.me/qanonchi">https://t.me/qanonchi</a> <a href="https://t.me/iraqilegal2018">https://t.me/iraqilegal2018</a> <a href="https://t.me/lshfnbxs">https://t.me/lshfnbxs</a>	Electronic references, Internet sites

